

# GERALDINE SCHOOLS TRANSPORT NETWORK

This form is to be completed by all students travelling on the Geraldine School Transport Network.

## STUDENT DETAILS

<b>Last name:</b>	<b>First name(s):</b>
<b>Physical address:</b>	
	<b>Date of birth:</b> / /
<b>Home phone number:</b>	<b>Starting date:</b> / /
<b>Parent/Caregiver name:</b>	
<b>Parent/Caregiver signature:</b>	<b>Date:</b> / /

## CODE OF CONDUCT AGREEMENT

Please read the terms of this Agreement and sign where indicated:

**This Agreement is between:**

**Student (full name):**

**Parent /Caregiver (full name):**

**Ritchie's Coach lines (bus operator), and Geraldine High School (the school).**

Parent(s)/Caregiver(s) and the student should ensure they have read and understood this document, which is to be adhered to for the safety of the bus driver and all students travelling on the school bus.

**I, the student, agree to abide by the following behavioural expectations:**

1. I will remain in my seat for the whole journey, wearing a seat belt where provided.
2. I will sit in my allocated seat as per the seating plan.
3. I will not use my cellphone or any other electronic device whilst travelling on a bus, other than in an emergency.
4. I will not eat on the bus or throw anything inside or out of the bus.
5. I will respect other students and their property at all times (this includes pushing and verbal or physical bullying).
6. I will use socially acceptable language when conversing with the driver and/or other students and I will not speak at a volume that may distract the driver.
7. I will not engage in any behaviour that could put the driver or other students at risk.
8. I will respect the property of the bus operator at all times (e.g. refraining from standing on seats or vandalising the vehicle in any way).
9. I will listen to, and follow any instructions from the Transport Manager, Bus Controller, Duty Staff, Bus Driver and Bus Monitors.
10. I understand that any damage I cause to the bus will result in my parent/caregiver being billed for the cost of repairs.
11. Hi Vis vests are compulsory and must be worn by all students morning and afternoon.
12. Vaping/smoking/alcohol or any illegal substance is prohibited.
13. Sports gear/balls etc. must be stored away in a bag at all times.
14. No scooters or wheels of any kind allowed on all buses.

The safety and comfort of everyone on the bus depends on a standard of behaviour and consideration for others that is expected in the classroom. We hope that parents/caregivers will support the school in maintaining these standards of behaviour. If this Code of Conduct Agreement is broken, the student will be spoken to by either the Bus Controller or the Transport Manager and the caregiver will be notified. If no improvement is evident, an interview will be arranged between the student, parent/caregiver and the school. If there is still no improvement, permission to travel on a school bus may be withdrawn, and the parent/caregiver will be required to find alternative transport to ensure they are meeting their legal obligation to get their child to school. In extreme cases of misbehaviour the privilege of travelling on a school bus could be withdrawn immediately.

**I agree to abide by the conditions of this Agreement and understand the consequences if I do not.**

## SIGNATURES:

<b>Student:</b>	<b>Parent/Caregiver:</b>	<b>Date:</b> / /
<b>Transport Manager:</b>		<b>Date:</b> / /

Please note if you move and require a change of bus pick-up you will be required to fill in a new registration form. This form can be obtained from the Transport Office or the Transport Manager at Geraldine High School.

## FOR MORE INFORMATION

Contact Bronwyn Hawkins, Geraldine Schools' Transport Manager, on:

**MOBILE:** 021 026 78000

**WORK:** 03 693 0017 ext 7230

**EMAIL:** bus.transport@geraldinehs.school.nz

## FOR MORE INFORMATION

PICK UP POINT:

PICK UP TIME: (approximately)

BUS ROUTE: